

(323) 881-2401

April 17, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**ACCEPT THE U.S. AGENCY FOR INTERNATIONAL DEVELOPMENT GRANT AND
ADDITIONAL GRANT FUNDS FROM THE FEDERAL EMERGENCY MANAGEMENT
AGENCY FOR THE DISTRICT'S URBAN SEARCH AND RESCUE TASK FORCE
AND APPROVE AN APPROPRIATION ADJUSTMENT FOR THE GRANT FUNDS
(ALL DISTRICTS) (4 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD, ACTING AS THE GOVERNING
BOARD OF THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS
ANGELES COUNTY:**

1. Accept a \$152,000 Grant from the U.S. Agency for International Development (USAID). This grant will provide funds to reimburse the District's Urban Search and Rescue Task Force for travel costs in response to international disasters, training and maintenance of deployment readiness. This grant requires a District match of \$77,000 for training and maintenance (Attachment I).
2. Accept an additional \$150,000 in grant funds to the previously awarded Federal Emergency Management Agency (FEMA) Urban Search and Rescue Grant. This amendment provides additional funding for preparedness, operations, and maintenance of the District's Urban Search and Rescue (USAR) Task Force, a sponsoring agency in the FEMA National USAR Response System (Attachment II).
3. Authorize the Fire Chief to sign any documents required by USAID or FEMA that are associated with the administration and management of both grants.
4. Approve an Appropriation Adjustment in the total amount of \$302,000 to recognize the additional funding from both grants in Fiscal Year 2002-03 (Attachment III).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Office of U.S. Foreign Disaster Assistance (OFDA) plans and implements international disaster relief, rehabilitation, preparedness, mitigation, prevention, and early warning programs and coordinates the U.S. Government's foreign disaster assistance program. To ensure that Search and Rescue (SAR) capabilities are available when a disaster occurs, OFDA has long implemented a policy of using county/municipal agencies capable of providing the needed SAR operational support in a timely manner. The District's Urban Search and Rescue (USAR) Task Force has been selected by OFDA to serve as part of the Disaster Assistance Response Teams (DARTs) composed of disaster management and response specialists and supporting equipment in responding to international disasters.

The purpose of the USAID grant is to provide support for the program in such International search and rescue operations. The award will enable the District's USAR Task Force to remain in a state of readiness for deployment for worldwide humanitarian and disaster relief efforts. The District will be reimbursed for travel related costs, training and maintenance of deployment readiness. Grant funds will also allow for reimbursement of supplies and tools purchased facilitating the administration of the grant.

In addition, the purpose of the recommended action is to amend the existing FEMA USAR Grant to accept an additional \$150,000 for the continued preparedness, operations and maintenance of the District's USAR Task Force, which will be prepared to provide qualified and competent USAR personnel in support of National Task Force activities under the Federal Response Plan.

FISCAL IMPACT/FINANCING

Approval of the Appropriation Adjustment will increase the Fire District's 2002-03 Services and Supplies Budget by \$302,000 (\$152,000 from the USAID Grant and \$150,000 from the FEMA USAR Grant). The additional funds will be used to provide adequate training and related costs for preparedness and maintenance of the District's USAR Task Force in state of readiness for both National and International deployments.

The required matching funds in the amount of \$77,000 for the USAID Grant are included in the District's 2002-03 Adopted Budget. There is no matching fund requirement for the FEMA USAR Grant.

The Honorable Board of Supervisors

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FACTS AND PROVISIONAL/LEGAL REQUIREMENTS

The USAID and FEMA provided the District with guidelines for the administration and management of both grants. The guidelines detail the activities and expenditures allowable for reimbursement.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The District's USAR Task Force will be ready for deployment in the event of national or international disasters. The experience to be gained through this type of deployment will enhance the skills utilized while serving the residents of Los Angeles County.

CONCLUSION

Upon execution by the Board of Supervisors, please send an adopted copy of this action to the District for further processing.

Respectfully submitted,

P. MICHAEL FREEMAN

PMF:MD:fc

Attachments

c: Executive Officer, Board of Supervisors
 County Counsel
 Auditor-Controller
 Chief Administrative Officer

ATTACHMENT I

USAID



U.S. AGENCY FOR
INTERNATIONAL
DEVELOPMENT

Mr. P. Michael Freeman
Fire Chief
Consolidated Fire Protection District
of Los Angeles County
1320 N. Eastern Avenue
Los Angeles, CA 90063-3294

DEC 31 2003

Subject: HDA-A-00-03-00025-00

Dear Mr. Freeman:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the U.S. Agency for International Development (USAID) hereby awards to the Consolidated Fire Protection District of Los Angeles County (hereinafter referred to as "LACFD" or "Recipient"), the sum of \$152,084.00 to provide support for a program in International Search and Rescue Operations as described in the Schedule of this award and in Attachment 2, entitled "Program Description." As this award is incrementally funded, only the amount shown in Section A.4.1 of the Agreement Schedule has been obligated hereunder. Subject to availability of funds and LACFD's performance under this initial Agreement, USAID may grant up to an additional amount of \$621,737.00.

This award is effective January 1, 2003 and obligation is made as of the date of this letter and shall apply to expenditures made by the Recipient in furtherance of program objectives during the period beginning with the effective date and ending December 31, 2003. This period may be extended to December 31, 2008 subject to availability of funds and LACFD's performance under this initial Agreement. USAID will not be liable for reimbursing the Recipient for any costs in excess of the obligated amount.

This award is made to the Recipient on condition that (1) the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1 (the Schedule), Attachment 2 (the Program Description), and Attachment 3 (the Standard Provisions), and (2) that the Recipient will submit to the Overhead and Specialty Cost/Closeout Branch a cost allocation plan or indirect cost rate proposal in accordance with Attachments C and E respectively, of OMB Circular A-87 for the purpose of establishing a Negotiated Indirect Cost Rate Agreement, all of which have been agreed to by your organization.

Not later than 45 days after award, Recipient shall submit its cost allocation plan or indirect cost rate proposal to:

U.S. Agency for International Development Procurement Support
Division
Overhead & Specialty Cost/Closeout Branch (OP/PS/OCC) Room
7.08-061, RRE
1300 Pennsylvania Avenue, N.W.
Washington, D.C. 20523-7802

ATTACHMENT I

Failure to establish a Negotiated Indirect Cost Rate Agreement will result in a change to A.7 of this Agreement from Indirect Cost Rate to Direct charge of all costs.

Please sign the original and all enclosed copies of this letter to acknowledge your receipt of the award, and return the original and all but one copy to the undersigned.

Sincerely yours,




Mercedes Eugenia
Agreement officer
office of Procurement, M/OP/HRAM

Attachments:

- A. Schedule
- B. Program Description C. Standard Provisions

ACKNOWLEDGED: Consolidated Fire Protection District
of Los Angeles County

BY: 
TITLE: FIRE CHIEF
DATE: 4/07/03

ATTACHMENT II

MAR-12-03 09:32 FROM: SPECIAL OPERATIONS

ID:

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Federal Emergency Management Agency

Washington, D.C. 20472

MAY 14 2002

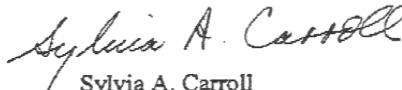
Chief Reginald C. Lee
Los Angeles County Fire Department
1320 N. Eastern Avenue
Los Angeles, CA 90063-3294

Dear Chief Lee:

Enclosed please find a fully executed copy of Amendment M01 in the amount of \$150,000.00 issued under Cooperative Agreement No. EMW-2001-CA-0222 for your files. The purpose of the amendment is to provide additional funding for preparedness, operations, and maintenance of your US&R Response System Task Force.

Should you have any questions, please contact me at (202) 646-3503.

Sincerely,


Sylvia A. Carroll
Assistance Officer

Enclosure

ATTACHMENT II

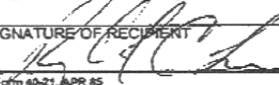
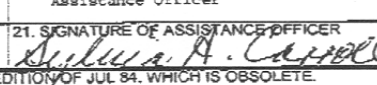
MAR-12-03 09:32 FROM: SPECIAL OPERATIONS

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ASSISTANCE AWARD/AMENDMENT

1. ASSISTANCE INSTRUMENT <input checked="" type="checkbox"/> COOPERATIVE AGREEMENT <input type="checkbox"/> GRANT		2. TYPE OF ACTION <input type="checkbox"/> AWARD <input checked="" type="checkbox"/> AMENDMENT	
3. INSTRUMENT NUMBER EMW-2001-CA-0222	4. AMENDMENT NUMBER M001	5. EFFECTIVE DATE SEE BLOCK 21	6. CONTROL NUMBER W346455Y
7. RECIPIENT NAME AND ADDRESS Los Angeles County Fire Department Attn: Daryl L. Osby 12608 Osborne Street Pacoima CA 91331-2129		8. ISSUING/ADMINISTRATION OFFICE Federal Emergency Management Agency Office of Financial Management Grants & Acquisition Support Division 500 C Street, S.W., Room 350 Washington DC 20472 Specialist: Tanya D. Barnes, (202) 646-3742	
9. RECIPIENT PROJECT MANAGER Michael Saenz, (818) 890-5700		10. FEMA PROJECT OFFICER Wanda Casey, (202) 646-4013	
11. ASSISTANCE ARRANGEMENT <input checked="" type="checkbox"/> COST REIMBURSEMENT <input type="checkbox"/> COST SHARING <input type="checkbox"/> FIXED PRICE <input type="checkbox"/> OTHER	12. PAYMENT METHOD <input checked="" type="checkbox"/> TREASURY CHECK REIMBURSEMENT <input type="checkbox"/> ADVANCE CHECK <input type="checkbox"/> LETTER OF CREDIT	13. PAYMENT OFFICE Federal Emergency Management Agency Disaster Finance Center P.O. Box 800 Building 708 Berryville Va 22611-0800	
14. ASSISTANCE AMOUNT PREVIOUS AMOUNT \$150,000.00 AMOUNT THIS ACTION \$150,000.00 TOTAL AMOUNT \$300,000.00		15. ACCOUNTING APPROPRIATION DATA SEE CONTINUATION PAGE	
16. DESCRIPTION OF PROJECT This amendment provides additional funding for preparedness, operations, and maintenance of the National US&R Response System task force. The total amount hereby obligated is increased by \$150,000.00 from \$150,000.00 to \$300,000.00. All other terms and conditions remain in effect. END OF AMENDMENT 001			

17. RECIPIENT REQUIREMENT <input checked="" type="checkbox"/> RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO THE ISSUING/ADMIN OFFICE IN BLOCK 8. <input type="checkbox"/> RECIPIENT IS NOT REQUIRED TO SIGN THIS DOCUMENT.	
18. RECIPIENT (Type name and title) Reginald C. Lee, Battalion Chief	19. ASSISTANCE OFFICER (Type name and title) Sylvia A. Carroll Assistance Officer
20. SIGNATURE OF RECIPIENT  DATE 4/19/02	21. SIGNATURE OF ASSISTANCE OFFICER  DATE MAY 10

ATTACHMENT II

MAR-12-03 09:32 FROM: SPECIAL OPERATIONS

ID:

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CONTINUATION PAGE

A.1 PRICE/COST SCHEDULE

ITEM NO.	DESCRIPTION OF SUPPLIES/SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT
0001	Modification 001 to provide additional funding to the Los Angeles County US&R for preparedness.	1	Each	\$150,000.00	\$150,000.00
	FUNDING/REQ NO: 01:			\$150,000.00 W346456Y	

GRAND TOTAL ---	\$150,000.00
	=====

ACCOUNTING AND APPROPRIATION DATA:

ACRN APPROPRIATION	REQUISITION NUMBER	AMOUNT
01 2002-06 -4240AD-4500 -	-4101-D W346456Y F	\$150,000.00

ATTACHMENT III

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S
NO. 390-06

DEPARTMENT OF

FIRE

April 9, 2003

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

4 VOTES

Fiscal Year 2002-03

SOURCES:

Fire Department
Special Operations Bureau
Intergovernmental Revenue - Federal
DA 1-FR -40041-9001
\$ 152,000

Fire Department
Special Operations Bureau
Intergovernmental Revenue - Federal
DA 1-FR -40041-9001
\$ 150,000

USES:

Fire Department
Special Operations Bureau
Services & Supplies
DA 1-FR -40041-2000
\$ 152,000

Fire Department
Special Operations Bureau
Services & Supplies
DA 1-FR -40041-2000
\$ 150,000

This Appropriation Adjustment is necessary to accept the United States Agency for International Development (USAID) Grant in the amount of \$152,000. In addition, this adjustment will also serve to accept an additional \$150,000 from the FEMA National Urban Search and Rescue Grant. This adjustment will recognize \$302,000 from Federal USAID and FEMA Revenue and will be utilized for the administration and management of the Fire Department's Urban Search and Rescue Task Force for